



November 2024

CHAIRO PAKENHAM UNIFORM SHOP

Important Shop Trading Information: Late November 2024 to February 2025

Perm-a-Pleat is an independently-owned family business that operates uniform shops at Chairo Christian School's Pakenham and Drouin campuses. The shop at Pakenham is located at the front of the campus in the Food Technology building.

EFTPOS, Visa and Mastercard facilities are available, but we don't accept cheques or have account facilities. You can also purchase items through our online store via the Chairo website (Community > Uniform). Items purchased online can be collected from reception when you have received a confirmation email saying that your order has been filled.

Uniform fitting appointments (new families):

It is essential that uniform fitting appointments be made this year by all new families with students who will be starting in Prep through to Year 12 in 2025. This will help ensure that your child does not miss out on uniform items during the extremely busy back-to-school period in January. Your child will be sized for the beginning of the school year, therefore allowing for some growth. If needed, sizes may be swapped at the beginning of the year providing tags have not been removed and original packaging is kept.

Appointments run for approximately 30 minutes, during which we can fit-out a maximum of two children per family. If you have more than two children requiring a fitting, you will need to book a separate time slot so that we do not run behind for the next appointment.

Please don't make an appointment if your child is starting in kinder as the optional polo shirts and windcheaters can be purchased when the shop is open for general sales (or online) and this doesn't require a 30-minute appointment.

Timeslots tend to fill up quickly, so please make an appointment as soon as possible. To book an appointment, simply visit www.chairo.vic.edu.au and click on Community, then Uniform and Book a Fitting. Select your campus and register. See the steps below about how to register and make an appointment through the online booking system.

- How to register for an online appointment
 - Step 1: Click the Book a Fitting tab on the Uniform page and choose campus
 - Step 2: Click Register Now
 - Step 3: Fill in required fields
 - Step 4: A PIN will be emailed to you
- How to make an appointment after selecting campus and logging in with email and PIN
 - Step 1: Click the New Appointment tab (a calendar with available dates blocked in green will appear)
 - Step 2: Select highlighted date and time an appointment is required
 - Step 3: Confirmation box will require student name (a separate login is required for each child)

An appointment time will now be saved and can be deleted or modified at any time prior to the appointment.

If you are having trouble with the online appointment system, please contact the uniform shop by email at chairocspakenham.uniforms@permableat.com.au or by phone on 5942 3024.

Normal general sales trading hours during terms (no appointments necessary):

- Tuesdays: 8.30 am – 4.30 pm

Note: the final day for normal general sales trading in 2024 will be Tuesday 10 December.

Extra trading hours in late 2024:

- Thursday 28 November 9.00 am – 4.30 pm (by appointment only)
- Friday 29 November 9.00 am – 4.30 pm (by appointment only)
- Thursday 5 December 9.00 am – 4.30 pm (by appointment only)
- Friday 6 December 9.00 am – 4.30 pm (by appointment only)

Note: available times will be visible on the appointment calendar when making a booking.

Back-to-school trading hours in 2025:

- Thursday 16 January 9.00 am – 4.30 pm (by appointment *for new families only*)
- Friday 17 January 9.00 am – 4.30 pm (by appointment *for new families only*)
- Tuesday 21 January 9.00 am – 4.30 pm
- Thursday 23 January 9.00 am – 4.30 pm
- Wednesday 29 January 8.30 am – 4.30 pm (Kinder, Prep & Year 12 commence Term 1)
- Thursday 30 January 8.30 am – 4.30 pm (all other students commence Term 1)
- Friday 31 January 8.30 am – 4.30 pm
- Tuesday 4 February 8.30 am – 4.30 pm
- Thursday 6 February 8.30 am – 4.30 pm
- Tuesday 11 February 8.30 am – 4.30 pm
- Thursday 13 February 8.30 am – 4.30 pm

Normal general sales trading hours commence Tuesday 18 February:

- Tuesdays: 8.30 am – 4.30 pm

Kind regards,

Christine Donoghue

Store Manager

Pakenham Uniform Shop

Chairo Christian School